

**BOARD OF EDUCATION**  
**Millburn School District 24**  
**COMMITTEE of the WHOLE MEETING**  
**September 9, 2019**

**BOARD MEMBERS PRESENT**

Carissa Casbon LaTourette, President  
Denise Ide, Vice President  
Jim Guziak, Secretary  
Sean Coleman  
Stephen Gray  
Brendan Murphy  
Andre Orie

**ADMINISTRATION PRESENT**

Jason Lind, Superintendent of Schools  
Stephen Johns, Business Manager/CSBO  
Joanne Rathunde, Director of Technology  
Jake Jorgenson, Principal, MMS  
Bennett Walshire, Principal, MES

**GUESTS**

None

**BOARD CLERK**

Veronica Willis

The Committee of the Whole Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn Middle School, was called to order at 7:00 p.m. by President Carissa Casbon LaTourette. Roll call was taken with the following Board Members in attendance: Carissa Casbon LaTourette, Sean Coleman, Stephen Gray, Jim Guziak, Denise Ide, Brendan Murphy, Andre Orie. Absent: none.

**PUBLIC COMMENTS**

There were no public comments.

**ADDITION of INFORMATION/DISCUSSION ITEMS**

There were no additions added for information or discussion.

**PRESENTATION**

There were no presentations.

**INFORMATION/DISCUSSION ITEMS**

IASB Board Governance Recognition

Ms. Casbon LaTourette presented a letter to the Board announcing their recognition by IASB for receiving the Board Governance Award. The Board will be recognized at both the Lakes Division Dinner and the Triple I Conference.

District Goals Prioritization

The Board reviewed the District Goals in an effort to prioritize them by each member selecting their top 3 goals they felt were most important.

Summer 2020 Projects

The Board asked Dr. Johns to prioritize the list of summer projects in order of urgency. Dr. Johns will highlight the projects that are an absolute need, those that are not urgent but could save the district money and optional projects. Ms. Casbon LaTourette asked for an idea of how much money is in the budget to allow for the projects, noting that if there would be enough for all of them there is no need to prioritize.

#### FY 2020 Budget Discussion

Dr. Johns informed the board that the architects would need to know which projects will be up for bid by the end of September.

#### Lake Villa Library IGA

Dr. Lind informed the Board that Lake Villa Public Library would like to enter into an agreement with MMS. The intergovernmental Agreement will provide more services to all of the middle school students. Ms. Casbon LaTourette asked to pass on the Board's appreciation to the library.

#### Approval of Purchase of iPads

Dr. Lind informed the Board that the District needed to order an additional 60 iPads for the SEDOL students. Ms. Rathunde added the cost for the iPads is \$24,000.

#### First Reading of Board Policies

The Board members were given the following policies for a first reading. A second reading and adoption will be on the agenda for the September 23, 2019, Regular Board meeting.

- 1:10 – School District Organization – School District Legal Status
- 1:20 – School District Organization – District Organization, Operations, and Cooperative Agreements
- 1:30 – School District Organization – School District Philosophy
- 2:10 – Board of Education – School District Governance
- 2:40 – Board of Education – Board Member Qualifications
- 2:60 – Board of Education – Board Member Removal from Office
- 2:70 – Board of Education – Vacancies on the Board of Education - Filling Vacancies
- 2:80 – Board of Education – Board Member Ethics
- 2:105 – Board of Education – Ethics and Gift Ban
- 2:110 – Board of Education – Qualifications, Term, and Duties of Board Officers (Leave as is without the option).
- 2:130 – Board of Education – Board-Superintendent Relationship
- 2:160 – Board of Education – School Board Attorney
- 5:129 – Personnel – Limitations on Accepting Gifts – For Removal
- 5:139 – Personnel – Off-Campus/Overnight School Activities – For Review
- 5:160 – Personnel – Release of Credit Information – For Removal
- 6:200 – Instruction – Instructional Arrangements – For Removal
- 8:40 – Community Relations – Spectator Conduct and Sportsmanship for Athletic and Extracurricular Events – For Removal
- 8:50 – Community Relations – Visitors to the Schools – For Removal

#### FUTURE AGENDA ITEMS

- Press Policy Updates
- FY 2020 Budget Hearing and Adoption
- Salary Compensation Report

#### BOARD REPORTS

There were no board reports.

### SUPERINTENDENT REPORT

Dr. Lind informed that board about the Special Meeting at Sedol this Wednesday to discuss staffing levels and incentivize methods to get more applicants/staff members. Dr. Lind also informed the board that he will be out of district this Tuesday at Stevenson High School for an Equity Event.

### BUSINESS OFFICE REPORT

Dr. Johns informed the board about a conference call he had with S&P regarding the district's credit rating. The call was fairly positive. Also, Dr. Johns informed the board about the 4 busses with camera and gps issues due to water leakage. The company came out and completed repairs within days. Dr. Johns will be setting up some training for the routing software and anticipates the parent app for transportation will launch in 4 to 6 weeks.

### CLOSED SESSION

A motion was made by Ms. Casbon LaTourette, with a second by Sean Coleman to enter into Closed Session for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act.


And collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

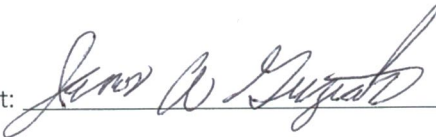
On a roll call vote, the following board members voted Aye: Carissa Casbon LaTourette, Sean Coleman, Stephen Gray, Jim Guziak, Denise Ide, Brendan Murphy and Ardre Orie. Nays: None. Absent: None. The motion carried and the Board entered into Closed Session at 8:10 p.m.

### ADJOURNMENT

There being no further business, a motion was made by Carissa Casbon LaTourette, with a second by Sean Coleman to adjourn the Committee of the Whole Meeting. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed. The meeting adjourned at 8:49 p.m.

Board of Education  
Millburn School District 24  
Lake County, Illinois

By:  \_\_\_\_\_  
President

Attest:  1/27/2020  
Secretary

SIGNED 1/27/2020 FOR \_\_\_\_\_  
October 28, 2019  
Date